



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

SAMA TRAINING SCHEDULES

REVISED JULY 15, 2009

GENERAL INFORMATION

Program:	STAR Training Program	Place:	Hispanic Center of Greater Danbury
Period:	Fall 2009		87 West Street, Danbury
Instructor:	Jobana Maldonado		860-865-0522
Population:	Merchants, Employees, Start Up		
Language:	Spanish/English		

SCHEDULES

First Section - Spanish - Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	24-Aug
MS Work	31-Aug
Holiday	7 Sept
Legal Aspects	14-Sept
Basic Accounting	21-Sept
QuickBooks	28 Sept
QuickBooks	5 Oct
Holiday	12-Oct
QuickBooks	19-Oct
QuickBooks	26-Oct
QuickBooks	2-Nov
Insurance	9-Nov
Graduation	19-Nov

Second Section- English - Wednesday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	9-Sept
MS Work	16-Sept
MS Work	23-Sept
Legal Aspects	30-Sept
Basic Accounting	7-Oct
QuickBooks	14-Oct
QuickBooks	21-Oct
QuickBooks	28-Oct
QuickBooks	4-Nov
Insurance	11-Nov
Graduation	19-Nov



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

SAMA TRAINING SCHEDULES

REVISED JULY 15, 2009

Program:	STAR Training Program	Place:	River-Baldwin Recreation Center
Period:	Fall 2009		135 East Liberty Street, Waterbury
Instructor:	Jobana Maldonado		860-865-0522
Population:	Merchants, Employees, Start Up		
Language:	Spanish/English		Pending to confirm schedule

SCHEDULES

First Section -Spanish- Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	1-Mar
MS Work	8-Mar
MS Work	15-Mar
Legal Aspects	22-Mar
Basic Accounting	29-Mar
QuickBooks	5-Apr
QuickBooks	12-Apr
QuickBooks	19-Apr
QuickBooks	26-Apr
Insurance	3-May
Graduation	13-May

Second Section -English- Wednesday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	3-Mar
MS Work	10-Mar
MS Work	17-Mar
Legal Aspects	24-Mar
Basic Accounting	31-Mar
QuickBooks	7Apr
QuickBooks	14-Apr
QuickBooks	21-Apr
QuickBooks	28-Apr
Insurance	5-May
Graduation	13-May



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

SAMA TRAINING SCHEDULES

REVISED JULY 15, 2009

Program:	STAR Training Program	Place:	SAMA
Period:	Fall 2009		95 Park Street, 3 rd , Hartford
Instructor:	Ana Sanchez-Adorno		860-278-5825
Population:	Merchants, Employees, Start Up		
Language:	Spanish		

SCHEDULES

First Section - Wednesday - 6:00 PM - 9:00PM

Courses	Dates
Computer Introduction	16-Sept
MS Work	23-Sept
MS Work	30-Sept
Legal Aspects	7-Oct
QuickBooks	14-Oct
QuickBooks	21 Oct
QuickBooks	28-Oct
QuickBooks	4-Nov
QuickBooks	11-Nov
Insurance	18-Nov
Graduation	4-Dec

Second Section - Schedule Pending 2010 - Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	2010
MS Work	2010
MS Work	2010
Legal Aspects	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
Insurance	2010
Graduation	2010



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Program:	Energy & Technology Training Program	Place: SAMA
Period:	Fall 2009	95 Park Street, 3 rd , Hartford
Instructor:	Ana Sanchez-Adorno	860-278-5825
Population:	Merchants, Employees, Start Up	
Language:	Spanish	

SCHEDULES

First Section - Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	16-Sept
MS Work	23-Sept
MS Work	30-Sept
Legal Aspects	7-Oct
QuickBooks	14-Oct
QuickBooks	21 Oct
QuickBooks	28-Oct
QuickBooks	4-Nov
QuickBooks	11-Nov
Insurance	18-Nov
Graduation	4-Dec

Second Section - Schedule Pending 2010 - Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	2010
MS Work	2010
MS Work	2010
Legal Aspects	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
QuickBooks	2010
Insurance	2010
Graduation	2010



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Program:	Marketing Training	Place:	SAMA
Period:	Spring 2010		95 Park Street, 3 rd , Hartford
Instructor:	Ana Sánchez-Adorno & Julio Casiano		860-278-5825
Location:	Residents or Businesses in Hartford Only		
Language:	Spanish		

SCHEDULES

First Section - Monday - 5:30 PM - 9:00PM

Courses	Dates
Marketing	2-Feb
Marketing	9-Mar
Marketing	16-Feb
Marketing	23-Feb
Marketing	2-Mar
Marketing	9-Mar
Marketing	16-Mar
Marketing	23-Mar
Marketing	30-Mar
Marketing	6-April
Marketing	13-April
Marketing	20-April

Graduation

23 April

Program:	Food License Training	Place:	SAMA
Period:	2009-2010		95 Park Street, 3 rd , Hartford
Instructor:	Ana Sánchez-Adorno		860-278-5825
Participants:	General Population		
Language:	Classes Spanish Only Exam: Spanish, English, Korean, French		

SCHEDULES

First Section - September 2009 - 9:00 AM - 2:00PM

Courses	Dates
Class	14-Sept
Class	15-Sept
Exam	17-Sept



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Second Section - January 2010 - 9:00 AM - 2:00PM

Courses	Dates
Class	18-Jan
Class	19-Jan
Exam	21-Jan

Third Section - April - 9:00 AM - 2:00PM

Courses	Dates
Class	19-Apr
Class	20-Apr
Exam	22-Apr

Fourth Section - June 2010 - 9:00 AM - 2:00PM

Courses	Dates
Class	21-Jun
Class	22-Jun
Exam	24-Jun

Program:	TIPs Training -Serve Alcohol Responsible	Place: SAMA
Period:	2009-2010	95 Park Street, 3 rd , Hartford
Instructor:	Ana Sánchez-Adorno	860-278-5825
Participants:	General Population	
Language:	Classes Spanish Only	Exam: Spanish & English

SCHEDULES

First Section - September 2009 - 9:00 AM - 2:00PM

Courses	Dates
Class	16-Sept
Exam	17-Sept

Second Section - January 2010 - 9:00 AM - 2:00PM

Courses	Dates
Class	20-Jan



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Exam 21-Jan

Third Section - April - 9:00 AM - 2:00PM

Courses	Dates
Class	21-Apr
Exam	22-Apr

Fourth Section - June 2010 - 9:00 AM - 2:00PM

Courses	Dates
Class	23-Jun
Exam	24-Jun

Program:	Pasaporte Computer Training	Place: SAMA
Period:	Fall 2009	258 Grand Avenue, 2nd, New Haven
Instructor:	Jobana Maldonado	203-865-0522
Participants:	Merchants, Employees and Start up	
Language:	Spanish & English	

SCHEDULES

First Section - Spanish - Tuesday - 6:00 PM - 9:00PM

Courses	Dates
Computer Introduction	4-Aug
MS Work	11-Aug
MS Work	18-Aug
Legal Aspects	25-Aug
Basic Accounting	1-Sept
QuickBooks	8-Sept
QuickBooks	15-Sept
QuickBooks	22-Sept
QuickBooks	29-Sept
Insurance	6-Oct
Graduation	15-Oct



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Second Section - English - Monday - 5:30 PM - 9:00PM

Courses	Dates
Computer Introduction	6-Aug
MS Work	13-Aug
MS Work	20-Aug
Legal Aspects	27-Aug
Basic Accounting	3-Sept
QuickBooks	10-Sept
QuickBooks	17-Sept
QuickBooks	24-Sept
QuickBooks	1-Oct
Insurance	8-Oct
Graduation	15-Oct

Program:	Pasaporte Computer Training	Place: SAMA
Period:	Fall 2009	872 Main Street, Willimantic
Instructor:	George Hernandez	860-423-8400
Participants:	Merchants, Employees and Start up	
Language:	Spanish & English	

SCHEDULES

First Section - Spanish - Tuesday - 6:00 PM - 9:00PM

Courses	Dates
Computer Introduction	18-Aug
MS Work	25-Aug
MS Work	1- Sept
Legal Aspects	8-Sept
Basic Accounting	15-Sept
Quickbooks	22-Sept
Quickbooks	29-Sept
Quickbooks	6-Oct
Quickbooks	13-Oct
Insurance	20-Oct
Graduation	29-Oct



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Second Section - English - Wednesday - 6:00 PM - 9:00PM

Courses	Dates
Computer Introduction	19-Aug
MS Work	26-Aug
MS Work	2- Sept
Legal Aspects	9-Sept
Basic Accounting	16-Sept
Quickbooks	23-Sept
Quickbooks	30-Sept
Quickbooks	7-Oct
Quickbooks	14-Oct
Insurance	21-Oct
Graduation	29-Oct

Program:	SAMA Women Network	Place: SAMA
Period:	2009-2010	95 Park Street, 3 rd , Hartford
Coordinators:	Norma Lebrón & Ana Sánchez-Adorno	860-278-5825
Participants:	Business and Professional Women	
Language:	Bi-Lingual (Spanish/English)	

Women Network Every 4th Thursday of the month 2009-2010-6:00-9:00 PM

Courses	Dates
Meeting	24-Sept-09
Meeting	22-Oct-09
Meeting	19-Nov-09
Meeting	11-Dec-09
Meeting	28-Jan-10
Meeting	25-Feb-10
Meeting	25-Mar-10
Meeting	22-Apr-10
Meeting	27-May-10
Meeting	24-Jun-10



SPANISH AMERICAN MERCHANTS ASSOCIATION TRAINING SCHEDULES

Program:	28 th Annual Banquet	Place: Crowne Plaza Hotel
Date:	April 17, 2010	Cromwell, CT
Coordinator:	Ana Sánchez-Adorno	860-278-5825
Participants:	General Population	
Tickets :	\$125.00 each	

Program:	2009 Golf Tournament	Place: Keney Golf Course
Date:	August 28, 2009	280 Tower Avenue, Hartford
Coordinantor:	Norma Lebron	860-278-5825
Participants:	General Population	
Tickets:	\$150 Golfer	

Program:	Latino For Better Health	Place: SAMA
Period:	2009-10	95 Park Street, 3 rd , Hartford
Coordinator:	Ana Sánchez-Adorno	860-278-5825
Participants:	Merchants, Employees and Family Members	

First Section - September 2009 - 9:00 AM - 2:00PM

Courses

Mammography
Flu Shot
Health Fair 2010
Activity
Activity
Activity
Activity
Activity

Dates

August 13, 2009
2nd Week on September 2009
June 2010
XXX
XXX
XXX
XXX
XXX