



# SAMA's TRAINING & WORKSHOP APPLICATION

Training Town: \_\_\_\_\_

Training Date \_\_\_\_\_

English  Spanish

Participant Name: \_\_\_\_\_ Position \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

E-Mail \_\_\_\_\_

Home Address \_\_\_\_\_

Business Name \_\_\_\_\_ Phone # \_\_\_\_\_

Owner Name \_\_\_\_\_ Cell # \_\_\_\_\_

Business Address \_\_\_\_\_

E-Mail \_\_\_\_\_

Website \_\_\_\_\_

## I. Type of Trainings

- |  |   |
|--|---|
| <input type="checkbox"/> Legal Aspects of Your Business    | <input type="checkbox"/> Insurance for Small Business                     |
| <input type="checkbox"/> Business Management               | <input type="checkbox"/> Wage and Workplace Standards                     |
| <input type="checkbox"/> Accounting 101 for Small Business | <input type="checkbox"/> First Time Home Buyer                            |
| <input type="checkbox"/> QuickBooks                        | <input type="checkbox"/> Minority Business Certification                  |
| <input type="checkbox"/> Outlook & Internet                | <input type="checkbox"/> The 5 'C' of Credit/ Understanding Credit Report |
| <input type="checkbox"/> Basic MS Publisher                | Access to Capital   |
| <input type="checkbox"/> Basic MS Word                     | <input type="checkbox"/> Understanding SWOT Analysis                      |
| <input type="checkbox"/> Labor Practice (Human Resource)   | <input type="checkbox"/> WIC Procedure                                    |
| <input type="checkbox"/> Basic Computer                    | <input type="checkbox"/> Government Resources and Funding                 |
| <input type="checkbox"/> Business Financial                | <input type="checkbox"/> Small Business Tax Responsibilities              |
| <input type="checkbox"/> Understanding Your E-Mail         | <input type="checkbox"/> Social Media and Branding your Business          |
| <input type="checkbox"/> The ABC's of Business Plan        | <input type="checkbox"/> Emergency Preparedness/HUD Zone                  |
| <input type="checkbox"/> QuickBooks Advance                | <input type="checkbox"/> Small Business Energy Advance Program            |
| <input type="checkbox"/> QuickBooks for Construction       | <input type="checkbox"/> Contracting with State and Federal Government    |
| <input type="checkbox"/> Marketing                         | <input type="checkbox"/> Food & Health Management Regulations             |

## II. Certifications

ServSafe Food Management Certification (Food License)

## Fee

\$200    Book  Yes  No     Book Only

Money Order # \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_