

# Job Opening

## Bi-Lingual (English/Spanish)

### Program Coordinator/Nutritionist

#### Hartford

#### **Overview:**

The goal of the Center for Community Nutrition (CCN) is to improve the nutritional well-being of low income community members. The Center provides a wide range of nutrition programs that use social marketing strategies that are culturally tailored to the individual and to the target group enabling the Center to reach thousands of families through schools, community centers and other community settings. The Center has an immediate opening for 3 full-time, bi-lingual (English/Spanish) Nutrition Educators in its Supplemental Nutrition Assistance Program (SNAP). This program provides community-based nutrition education in schools, health fairs and other community setting; utilizing a variety of teaching tools and strategies, including puppet shows, jeopardy games, and educational presentations in Bridgeport, New Haven and the Hartford area. The Center houses several programs: Breastfeeding: Heritage and Pride, Food Stamp Outreach Program, Diabetes Study.

#### **The Organization:**

Established in 1978, the Hispanic Health Council (HHC) is a community-based, non-profit organization located in Hartford, Connecticut. HHC's unique organizational model integrates policy advocacy, community-based research and evidenced-based service to address health inequities experienced by diverse communities. To carry out this charge, the organization has established the following Centers of Excellence: Center for Community Health Research; Center for Women & Children's Health; Center for Community Nutrition; Center for Risk Reduction and the Latino Policy Institute. The Hispanic Health Council is also a founding partner with the University of Connecticut in the Center to Eliminate Health Disparities among Latinos (CEHDL).

#### **Duties and Responsibilities:**

- This position will initially be focused primarily in New Haven, but could include other parts of the state, and will expand to primarily focus on two Connecticut cities.
- Assist with the hiring and orientation of program nutrition educators.
- Provide direct supervision of three nutrition educators.
- Coordinate nutrition education services on a daily basis, including the planning and implementation of weekly nutrition education activities, ensuring that the delivery of services are implemented as planned and making adjustments as needed.
- Coordinate development and regular modification of nutrition education interventions and curricula used in staff training and community education.
- Conduct nutrition education presentations for adults.
- Conduct nutrition training for program staff and other HHC staff as needed.
- Closely monitor the quality of nutrition presentations provided and completion of programmatic objectives.
- Conduct puppet shows as needed, as back-up to the nutrition educators.
- Assist with preparation of quarterly and annual reports.
- As time permits, serve on committees, coalitions, task forces, etc., related to program objectives and HHC mission
- Participate in other HHC activities, as needed and as time permits, and perform other duties as assigned.

**Qualifications:**

- Minimum of B.S. in nutritional sciences, or closely related field with demonstrated related experience
- Bilingual and bicultural (Spanish/English)
- Strong interest in community nutrition work
- Excellent communication and oral/written skills
- Strong education skills – individual and group
- Must be flexible to work occasionally on evenings and weekends
- Own transportation and valid CT driver's license and willingness to drive to New Haven and other CT locations on a regular basis.

**Experience:**

- Working with Puerto Rican/Latino community

**Preferred:**

- R.D. or completion of a dietetics main coursework

**To Apply:**

Interested candidates should send a *resume and a cover letter* specifying the position to Maria M. Martinez, Human Resources Manager, by mail to Hispanic Health Council, 175 Main Street, Hartford, CT 06106, by fax to 860-724-0437 or by email to [mariam@hispanichealth.com](mailto:mariam@hispanichealth.com).

Job ID number: 10067185

View other job listings on the CT Job Central website at [www.jobcentral.org/ct](http://www.jobcentral.org/ct).

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